

# Wollaston Primary PTA



## Annual General Meeting

**EVERYONE IS WELCOME**

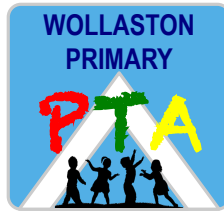
**Stay informed and get involved.**

Join us for a drink - Children welcome

**Thursday 18<sup>th</sup> January 2024**  
**3:45pm Wollaston Primary School**

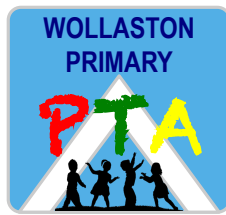


**Parentkind**  
Member Association



**AGM Agenda - 18<sup>th</sup> January 2024, 3.45pm Wollaston Primary School**

1. **Apologies for Absence**
2. **Minutes of the last AGM**
3. **Matters arising from the Minutes**
4. **Chair's report**
5. **Treasurers report**
6. **Election of chair, Secretary and Treasurer**
7. **Future Events**
  - Summer 2024 Fair
  - Disco
8. **Any other business**
9. **Date for Next PTA Meeting**



**AGM Agenda - 12<sup>th</sup> January 2023, 3.45pm Wollaston Primary School**

Present: Rachel Beard, Sharon Lovitt, Wendy Rowell, Maxine Gray, Hayley Brown, Deborah Vian, Sue Jackson, Jenny Waite

**10. Apologies for Absence**

Trina Gent, Jenni Willoughby, Zoe Richards, Alison Pullin

**11. Minutes of the last AGM**

Agreed to be a true record. Proposed by Jenny Waite and seconded by Rachel Beard

**12. Matters arising from the Minutes**

None

**13. Chair's Report**

I can't quite believe a year has passed since our last AGM – but wow what a 12 months we've had! We have come so far since this time last year. We registered with parentkind, became a registered charity, opened a bank account, enabling us to get a lottery licence to sell raffle tickets.

So, what have we been doing?

In February we held a Valentines Disco which was a huge success.

In March we sold cakes, teas, and coffees at parents' evenings and the EYFS stay and play days.

In May we hosted an Encanto film night and held our summer fair...despite the weather it was a huge success, we raised over £1,000.00. Also, in May we were able to buy the school choir a wonderful banner to take to the young voices' performance.

In July we held treat Friday, selling ice creams after school on the playground. This was one of the hottest days of the year and the ice creams were such a god send! We sold drinks and ice creams at the Year 6 productions and school sports day. We made a donation to the Year 6 leavers day.

November saw our school disco which was hugely popular.

In December we held our Christmas Fair, children designed Christmas cards at school, and we had our Christmas Draw which raised an incredible amount of over £800.

We really have had a fantastic year; we have been supported hugely from local businesses with raffle prizes, donations and offers of match funding. Thank you all for giving up your time to support the PTA this year. We have had an incredible 12 months of fundraising.

**14. Treasurers Report**

At our AGM in January 2022 Lyndsey Crosby was elected as Treasurer, Lyndsey left the school during the year. I have been acting as treasurer since then keeping and record of our income and expenditure.

We now need to elect a new treasurer; Maxine Gray has kindly offered to take on this role with the support of Sue Jackson and myself.

We started the year with £218.24 in the bank (it wasn't in the bank as we didn't have one!) Today we have an incredible £3,977.36 in our bank account.

#### **15. Election of chair, Secretary and Treasurer**

Chair : Rachel Beard - proposed by Deborah Vian, seconded by Sue Jackson

Secretary: Deborah Vian - proposed by Rachel Beard and seconded by Wendy Rowell

Treasurer: Maxine Gray - proposed by Wendy Rowell seconded by Sharon Lovitt

#### **16. Constitution**

Agreed to change to a PTFA all other clauses the same. The new constitution was signed, Rachel Beard will keep a copy.

#### **17. Review of Christmas Events**

Christmas Fair: a huge success and well attended. Thank you to the choir for their wonderful singing.

The Christmas cards were excellent and an easy way to increase our funds.

Thanks to the school and teachers for support.

Christmas Draw: a great success and raised a lot of money. It was decided this is worth repeating. Rachel will send off the draw return to the county council.

#### **18. Future Events**

Summer 2023 Fair. The village fair is on June 25<sup>th</sup>. **Provisional date 1<sup>st</sup> July**, please can the school confirm this date is suitable.

- School lottery – we can set this up and send it out. DR will forward the information.
- Fashion Show – RB will investigate. Look at a TENS licence for alcohol, and if allowed to sell alcohol on school premises. Ideally April time. **Friday 21<sup>st</sup> April** potential date. RB to check with the school and contact SOS.
- 12<sup>th</sup> May – Treat Friday as it's the end of SATS. S Lovitt suggested making sweet cones to sell.
- School Disco – Friday 24<sup>th</sup> February. Same format as usual. If confirmed by the school we will organise letters to go out. RB will contact the same DJ as we used at Christmas once date is confirmed from the school.
- Film night – it was discussed about having this at parents evening. However, Parents evening reduces the help from staff and parents may not come out twice in an evening (parents evening appointment at 4.50pm and then to collect at 6pm) so an **alternative evening before the licence runs out** may be best. RB will check licence date and liaise with school over a date.
- Easter Raffle. It would be good to send tickets home again. We will ask for donations from local supermarkets etc instead of parents. If we have to buy these prizes, then will purchase a few.
- Smile at amazon – RB will investigate

#### **19. Any other business**

There was no other business to report.

#### **20. Date for Next PTA Meeting** Thursday 9<sup>th</sup> February @ 3,45pm in the school.